

**Lateral Entry (Employed in a school) a provisional or temporary license holder pursuing a clear initial license**

- Candidates must provide the following documents to the Office of Teacher Education.
- Copy of transcript showing degree earned
- Employment Contract
- Copy of license applied for by employing agency
- Copy of PRAXIS II test scores
- Copy of PEARSON FOR ELEMENTARY

Upon submission of these documents, a Program Evaluation Plan (PEP) will be developed and mailed to the candidate. The PEP shows specialty area courses, education courses, and testing requirements needed to obtain an initial license.

Lateral Entry candidate must make application to Teacher Education before being permitted to take the upper level education courses.

Note: Candidates seeking licensure through the Regional Alternative Licensing Center must:

- Enroll in the University (Completion of Admissions packet)
- Contact the Office of Teacher Education for procedures to enroll in education courses